

QUEENSBOROUGH COMMUNITY COLLEGE  
The City University of New York  
**Academic Senate Committee on Assessment and Institutional Effectiveness**  
AGENDA  
May 16, 2011  
3 pm  
Room A-504

- 1) Welcome to new members
- 2) Approval of Agenda
- 3) Approval of Minutes of March 28, 2011
- 4) Chairperson Report
- 5) The Charge of the Committee
- 6) Committee BB Organization Site
- 7) Plan for Management of Committee tasks
- 8) Relation to Academic Senate Committees
- 9) Assessment Website <http://www.qcc.cuny.edu//Assessment/default.asp>
- 10) Election of Chairperson and Secretary for 2011-2012
- 11) Old Business
- 12) New Business

**Committee on Assessment and Institutional Effectiveness**

The Committee on Assessment and Institutional Effectiveness shall consist of seven (7) members of the faculty and eligible staff, reflecting, where possible, a balanced representation of faculty from varied programs and curricula, with no more than one representative from any given department; and two (2) students.

The Committee on Assessment and Institutional Effectiveness shall:

- a. Receive and review summary reports describing initiatives to assess student learning from academic departments, academies, and academic programs of the college;
- b. Receive and review documents relating to assessments of institutional effectiveness from all non-academic units of the college;
- c. Make annual reports of progress in assessment of data collection, including:
  1. The receipt of assessment reports from each department/unit of the college;
  2. Courses/college units assessed from each department;
  3. Summary of Assessment data gathered from assessments;
  4. Any departmental conclusions drawn and/or actions taken as a result.
- d. Review assessment procedures the College undertakes and make recommendations concerning these assessment initiatives to the Academic Senate, in support of principles of shared governance, academic freedom and transparency.