

Queensborough Community College
City University of New York
Academic Senate Committee on Assessment and Institutional Effectiveness

Minutes of November 2, 2015

3:15PM

A-504

PRESENT: Mark Schiebe; Georgina Colallilo; Linda Meltzer; Sunil Dehipawala; Arthur Corradetti; Andrea Salis; Franca Ferrari-Bridgers

ABSENT: Changiz Alizadeh; Joseph Goldenberg; Simran Kaur (on Fulbright leave)

The agenda of this meeting is:

- Approval of the minutes of the last meeting
- Old Business – Questions/Comments on Assignments
- New Business

Meeting minutes from October 5 meeting were approved.

Linda Meltzer will reach out to Simran Kaur (who is on Fulbright) to learn whether she will participate in assessment of departments this semester.

We discussed how many committee members participated in the College's Assessment Institute and four participated (Sunil Dehipawala, Franca Ferrari-Bridgers, Andrea Salis and Georgina Colallilo). It was discussed how this benefitted our understanding of assessment and assessment practices.

We reviewed where year-end-reports are located on the College website.

This month we will review another teaching department (Mathematics and Computer Science) and a non-teaching department (Registrar) and discuss it at the next meeting. It was decided that we should only select that latest year for department assessment. Committee members will need to fill out the rubric before the next meeting.

We can compare results from this year with previous years.

For the report to the Senate we will have findings and make general recommendations. In the past, exemplary department reports were named.

We discussed how we can modify the rubric and add a rubric as needed.

In the spring we will review teaching and non-teaching departments independently.

We will invite Dr. Ian Beckford to our next meeting on Thursday, December 3 at 12:10PM.

It was discussed how department year-end-reports are a resource for faculty and the institution to show how we are planning and assessing at our College. This is helpful for the Middle States program review and self-study process.

Next Meeting, Thursday, December 3 at 12:10PM in A-504

Meeting adjourned at 4PM