QCC Academic Senate
COMPUTER RESOURCES COMMITTEE
Tentative Agenda for Meeting

April 10, 2002 12:30pm in M-401

1. **Approval of Minutes of Previous Meeting April 3, 2002**

2. **Chairperson's Report**

    Review of Academic Senate actions on April 9, 2002

    Review of Action by the Student Technology Fee Committee

3. **Reports from IT Director and ACC Director**

4. **Committee Charge: Motion to revise the charge**

5. **Need for 24/7 access to QCC website and Blackboard Servers**

6. **Review of QCC Website and Website Policies**

7. **Committee Members' Suggestions for Committee Review/Action**

8. **Old Business**

9. New Business

10. Setting Date, Time and Location for next meeting

MOTION: to Change the Committee Charge in the Academic Senate Bylaws
From current charge:

The Committee on Computer Re sources shall:

a. Survey all the computer resources of the College at regular intervals and report to the Academic Senate on the quality and quantity of these resources.

b. Report and recommend to the Academic Senate on matters involving present and future utilization of these resources.

c. Evaluate and report to the Academic Senate on the policies, services, and facilities of the Data Processing Center and all academic departments.

d. Report to the Academic Senate on all computer-related College activities such as registration. faculty research, library, use of local and remote (i.e., CUNY. etc.) computers. educational uses. etc.

e. Act as a general advisory group on computer resources.

To:

The Committee on Computer Resources shall:

1. As deemed necessary, report to the Academic Senate on developments and problems regarding information technology at the College, particularly as it relates to academic computing and computer resources. Report and recommend to the Academic Senate on matters involving present and future utilization of these resources.

2. Advise and assist the Academic Computing Center with respect to faculty and staff technology training, academic web sites, and general educational use of information technologies. Report and recommend to the Academic Senate on matters involving present and future utilization of these resources.

3. Report to the Academic Senate on all computer-related College activities such as registration. faculty research, library, use of local and remote (i.e., CUNY. etc.) computers. educational uses. etc.

4. Make recommendations and/or institute methods of keeping the College community informed about information technology utilization, developments, and policies.

5. Act as a general advisory group on computer resources and provide liaison members to committees concerned with information technology.

The Committee Name:
If the charge is changed to that proposed, it seems only fitting that the name be changed to Committee on Information Technology.

<u>The Number of Committee Members:</u>

This Committee has experienced problems regarding availability of members. It seems invariably there is a problem of conflict of time that precludes all members from attending meetings. Perhaps more important, there is a need for a pool of people experienced in various aspects of information technology. This pool is needed to make contributions to Committee business such as policy considerations, contributions to the newsletter and now to the task of advising the Academic Computing Center. Because of these considerations we ask to have the number of regular members of this Committee increased from 5 to 7.