

# QCC Academic Senate

## COMPUTER RESOURCES COMMITTEE

### Tentative Agenda for Next Meeting May 16, 2012

1. Review minutes from the last meeting
2. Brief reminder of committee members' individual projects; deadline 6/15/12
  - A. G. Michael Guy
    1. Initiate creation of web-based form to facilitate faculty registration of technology problems, needs, and feedback; IT – CRM system's ticketing
    2. Create instructions/list of suggestions for faculty on what to put on their personal college web pages, as well as design templates
  - B. Tina Bayer
    1. Create technology resource lists, i.e., lists of smart classrooms and lite smart rooms
    2. Create instructions on how to reserve mobile podia for classrooms
  - C. Amy Traver
    1. Track down missing agendas, minutes, and annual reports
    2. Update committee web page(s)
    3. Request annual IT assessment from George Sherman
    4. Review committee charges & bylaws; compare to web content
  - D. Nidhi Gadura
    1. Draft explanation of potential faculty tech grants program (through CETL/OAA?)
  - E. Vazgen Shekoyan
    1. Compile resources to post on CRC Faculty Tech help webpage; a link to this webpage will be sent to faculty at the beginning of a semester
      - a. How to manage QCC Community Dialogue
      - b. Mobile phone access to email
      - c. Links to technology resource lists, etc. (Tina Bayer)
      - d. Attendance download instructions
  - F. Wendy Ford
    1. Create a list of and instructions for the software/resources available for faculty research
3. Committee updates
  - A. Internet connectivity problems – Instructional podia & student wireless network's bandwidth
  - B. College's consideration of moving students' faculty evaluations online
  - C. College's consideration of blade computing
  - D. Security of Community Dialogue
  - E. Interest in Campus Conversation/Convocation on technology & education?
  - F. CUNY First textbook info & campus bookstore
  - G. Transition to Blackboard 9.1
4. Brainstorming the contents of the Committee's year-end report
5. Committee Elections