

QCC COMMITTEE on COMPUTER RESOURCES
An Academic Senate Standing Committee

Minutes

Meeting of October 5, 2004 in M-127 at 2 pm

Attending: Anthony Kolios, Bob Rogers, Martin Kutnowski, Sandra Marcus, Dwight Meyer, Bruce Naples, Patrick Wallach and Wendy Ford.

Absentee: Robert Kueper, George Sherman

1. The minutes of the April 27 meeting were approved.
2. Chairperson's Report
 - The chair welcomed Wendy Ford, from the Business Department, who will serve as Steering Committee Liaison.
 - The chair distributed the Committee on Computer Resources Tracking Form, which includes the Specific Charge from the Steering Committee for the upcoming year. A discussion ensued, explaining each of the individual items in the form.
3. Report from OIT Director – postponed
4. Report from ACC Director
 - The ACC Director reported that the new website is up and running; the gradual conversion of old pages into the new template will be completed in the following months.
 - The logical flow of the website, particularly links and their relative placement within the site, will be informed by statistical measurements on the site's traffic, such as pageviews and downloads.
5. The Agenda for 2004-2005 was discussed.
6. The Committee as a whole discussed the functionality of Outlook's web interface, and particularly the impossibility to see the addressee's names or usernames. The Committee also discussed the need for email etiquette on campus, to improve issues of functionality and safety.
7. An e-newsletter will be created during the semester. Anthony Kolios will collect submissions from committee members.
8. Old Business
None
9. New Business
None
10. Setting Date, Time and Location for next meeting: Tuesday, November 2, 2004 at 2pm in M-127
11. The meeting was adjourned at 3:15.