

**QUEENSBOROUGH COMMUNITY COLLEGE
COMMITTEE on COMPUTER RESOURCES**

**An Academic Senate Standing Committee
COMMITTEE MEETING MINUTES**

Dec. 5, 2007, in M-127 at 1 PM

Attending: Ken Golden, Ann Liao, Danny Mangra, George Sherman, Anthony Kolios, Eva Goldhammer.

Also Attending: Jeanne Galvin, Chair of the Library.

Absent: Sharon Ellerton, Jun Shin.

1. The minutes from the November 7, 2007 meeting were approved unanimously.
2. Chief Librarian Professor Galvin reported on computer resources at the library:
 - a. There are 45 workstations and 36 laptop computers at the library.
 - b. Among the 45 workstations, 5 workstations are equipped with Microsoft Word. All 36 laptop computers are equipped with Microsoft Word.
 - c. Microsoft Word should not be installed on library workstations because of the following two reasons:
 - i. Library's open entrance policy.
 - ii. To prevent reference librarians to become computer technicians.
 - d. The library is looking into the possibility of limiting computer access to only library materials or CUNY related sites.
 - e. The current 2 ID policy to check out laptop computers will be revisited.
 - f. Microsoft Word will be installed on the computers located in the library classroom.
 - g. The utilization of college ID to better serve our students was discussed.
3. Professor Kolios proposed to contact Bruce Naple to report on ePortfolio to the committee.
4. Professor Kolios proposed to approve the meeting minutes by projecting the minutes on the screen instead of distributing the minutes via paper format. The committee decided to try for our next meeting.
5. Professor Kolios reminded committee members to submit newsletter articles to Professor Ellerton.
6. Discussion on CUNY First:
 - a. Director Sherman, Professor Kolios, and Professor Golden talked about the CUNY First conference they went to.
 - b. Director Sherman mentioned that there will be training for faculty and staff to learn to use CUNY First.
7. Motion from Professor Kolios to adjourn at 2:00 PM.

Respectfully submitted,

Ann Liao