Queensborough Community College

Of the City University of New York

*The Committee on Course and Standing*

The Committee on Course and Standing met Remotely on Teams, September 3, 2021, at 10:00 am

**Committee Members in Attendance:**

Carolina Chaves, Foreign Language and Literature

Matthew Konkel, Accelerated Study in Associate Programs

Vartan Messier, English

Neera Mohess, Library

Arthur Abramov, Academic Advisement

Steven Cheng, Mathematics and Computer Science

Patricia Kinneary, Nursing

Michael Lawrence, Engineering Technology

**Committee Members Absent:**

Wendy Ford, Business

Gina Capozzoli, Counseling Center

Paul Marchese, Physics

**Others in Attendance:**

Ms. Emiko Sanchez, Registrar's Office, President's Liaison

Ms. Lisandra Rodriguez, CUNY Office Assistant (Registrar)

**Business:**

The Committee on Course and Standing met to review appeals.

**Topics discussed:**

a. Procedure updates; letter format from collaborating departments; student requirements; updates on CCS appeal form.

b. New members introduced.

c. Review of CCS business and procedures; types of appeal and processes explained to new members.

**Additional Matters:**

1. Review of retroactive withdrawal appeals.

**The Committee on Course and Standing reviewed 31 appeals in total.**

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| --- | --- | --- | --- | --- | --- |
|  | **TOTAL APPEALS** | **APPROVED** | **DENIED** | **CONDITIONAL**  **APPROVAL** | **NO**  **JURISDICTION**  **(not counted in totals)** |
| **LATE**  **WITHDRAWALS** | **0** | **0** | **0** | **0** | **0** |
| **RETROACTIVE**  **WITHDRAWALS** | **22** | **7** | **15** | **2** | **7** |
| **OAA-R/W**  **Fwd. to OAA** | **5** | **0** | **0** | **0** | **0** |

**Adjournment:**

**Meeting was adjourned at 1:30 pm by Lisandra Rodriguez. The next CCS meeting will be held on October 8, 2021, at 10am, Remotely on Teams.**