

**QUEENSBOROUGH COMMUNITY COLLEGE THE  
CITY UNIVERSITY OF NEW YORK ACADEMIC  
SENATE  
ACADEMIC SENATE COMMITTEE ON PRE-COLLEGE, CONTINUING  
EDUCATION & WORKFORCE DEVELOPMENT**

TO: Secretary, Academic Senate Steering Committee  
FROM: Committee on Pre- College, Continuing Education, &  
Workforce Development, Eladia Raya, Chairperson  
SUBJECT: Annual Report  
DATE: May, 30 2016

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Committee Members: Eladia Raya (Chairperson), Rommel Robertson  
(Secretary), Naydu Carmona, Mike Metaxas, Mary Ann  
Rosa, Rosanne De Joseph Vogel

President's Liaison: Denise Ward

COC Liaison: Jeff Jankowski

Steering Comm. Designee: Christine Mooney

Student Representative: Adam Puertas

Dates Met: October 21, 2015; December 16, 2015;  
April 13, 2016; May 18, 2016

- The committee met in the fall on October 21, 2015. Committee chair, Dr. Raya reported on the delay in securing much needed updates to committee's webpage to reflect the committee's name change in 2014, changes to the committee's online guidelines as well as recent changes to the committee charge and composition. Dr. Raya reported on the need for the committee to also update the recent changes in the liaison membership of the committee and stressed the need to reach out to Student Government to request the student representative to the committee. The chair also discussed the committee's plan of action for the academic year 2015-16. The committee unanimously approved the motion to task David Moretti with making the necessary changes to the Committee website as was deemed necessary. The committee also approved motions to seek

guidance/clarity from the Steering Committee and Denise Ward with regard to charges Two and Three as well as ways to ensure the all QCC Pre-College programs are in compliance with S2. Section 6206 of the NY Education Law (subdivision 18) regarding approved experiential or applied learning activities.

- In the fall the committee held its second meeting on December 16, 2015. The V.P. Denise Ward of the Office of Pre-College, Continuing Education, and Workforce Development reported to the committee. V.P. Ward briefed current and new committee members on function of department and clarified the committee's charge. She provided the committee with updated workflow chart for department that identifies important program directors, managers and personnel (~ 500 employed across all programs) V.P. Ward also provided updated listings of award programs totaling \$17 million. The new tuition based programs for spring 2016 included the following:
  - Creating Smart Phone Apps- a three module course designed to teach registrants how to use the features of smart phones and how to create working smartphone applications.
  - Art History Series: Couples in the Art World- a four module course focusing on lovers who supported each other as they perfected their art.
  - Digital Photography: Using your DSLR camera- a course designed to familiarize DSLR users with their cameras.
  - EDUTAINMENT for Early Childhood- two individual 9 session courses designed to facilitate learning through entertainment for the common core

New Grants and Contracts include:

- Con Edison- Careers in STEM [\$15,000]
- Workforce Development Grant/CUNY [\$25,000]
- Perkins Major Effort [\$256,114]
- Small Business Services: Home Health Grant [\$165,551]
- Martin Van Buren HS SIG [\$140,788]

V.P. Ward ended her report to the committee with a discussion and clarification of the assessment process for various Continuing Education programs:

- Health programs are assessed and certified by external NYC agency
- College Now CLIPS programs are reviewed and assessed by CUNY Central

- Professional development programs are assessed internally via internal syllabus review and teaching observations reports.

The Committee Chair Reported to the committee that Section 17 of the Committee charge on the QCC website was updated and the committee voted to seek permission from the Steering Committee to update the guide for Committee on Continuing Education.

- In the spring the committee held its first meeting on April 16, 2015. V.P. Denise Ward provided an updated report to the department's on new tuition based programs for programs summer 2016. New tuition based programs include:

- Gold Coast Sports Academy(Basketball and Tennis)- run by OASIS as part of an 11yr partnership with QCC and will feature daily programs conducted by retired professional athletes Sue Bird, Karl-Anthony Towns (Basketball) and Paul Annacone (Tennis).
- Summer Math Start (new CUNY Start program)- is an intensive 8 week low-cost program designed to build math skills for incoming QCC students placed in remedial math placement later in the application process or who missed earlier placement exams.
- History Series Topics on "Election 2016"- 2 session course designed to connect the 2016 election to elections of the past.
- Vinyasa Flow Yoga- is the latest trend for low-impact cardio, strengthening, and flexibility that links breathing and movement in a flowing sequence.
- Cardio Hip Hop- is a fun and intense way to burn calories, tone muscles, achieve weight loss and/or increase stamina, all while indulging in a fun-filled dance activity.
- Total Body- a 5 session fitness class specifically designed to tone and strengthen the muscles in all areas of the body integrating both body weight and added resistance exercises.
- Teens College: The Majors and Minors (Topics in STEM)- are 9 session programs designed to increase student competencies in the sciences and research strategies in STEM related fields via two major paths[Scientific Researchers or The Coding Academy]

Newly awarded grants and contracts include:

- Capital One Foundation- Workforce Development Strategies (\$50k)- the goal is to bring together colleges specializing in workforce development to create model workforce development program

- 21<sup>st</sup> Century Community Learning Center- 1year Extension (\$755)
- CUNY Strategic Improvement Initiative: College Focus Bootcamp Development ( \$42k)

V.P. Ward also discussed the ongoing challenges of finding space to house new and growing programs. The committee sought direction from Denise Ward on modification to Committee's Mission Statement to reflect the evolution of the mission of the Pre-college, continuing Education and Workforce Development office.

- The final meeting of the academic year took place on May 18, 2016. The committee welcomed Carol Goldfond and Steven Cheng as newly elected members. The chair provided a final update on the recent changes to the information on the committee's webpage. Elections were held to select a new committee chairperson and secretary. Rommel Robertson was elected the new committee chair and Naydu Carmona was elected the new committee secretary. The committee expressed their heart felt gratitude and appreciation to the outgoing chair Eladia Raya and fellow committee member Rosanne Vogel for their dedication, hard work, and service to the committee.

I would like to thank all the members of the committee for their support, the secretary for his assistance during the year and especially I would like to thank Vice president Denis Ward for her thorough reports on the many programs and initiatives she oversees as Director of the Department of Precollege, Continuing Education & Workforce Development.

