

**QUEENSBOROUGH COMMUNITY COLLEGE  
The City University of New York**

**ACADEMIC SENATE**

**COMMITTEE ON THE LIBRARY**

**To: Drs. Peter Bates, Emily Tai, and Joel Kuszai, Steering Committee, Academic Senate**

**From: Dr. Joanne Chang, Chairperson**

**Date: September 2018**

**Subject: Library Committee Annual Report, Fall 2017-Spring 2018**

**Committee Members:** Joanne Chang, Music (2018) Chairperson, Agnieszka Tuszynska, English (2019) Secretary, James Timbilla, Biological Sciences/Geology (2018), Larisa Honey, Social Science (2019), Biao Wang, Mathematics and Computer Science (2020), Danny Mangra, Engineering Technology (2020)

**Liaisons:** Jankowski, Jeffery, Social Sciences, COC Liaison, Sujun Wei, Chemistry, Steering Committee Designee, Jeanne Galvin, Library, President's Liaison

**Dates Committee Met:**

The Library Committee met four times in the course of the 2017-2018 academic year, at the following dates and times: October 18<sup>th</sup> at 12:30pm, November 22<sup>nd</sup> at 12:30pm, 2017, March 14<sup>th</sup> at 12:15pm, and May 9<sup>th</sup> at 1:15pm, 2018.

**Narrative Summary of Committee Work:**

In the course of the 2017/2018 academic year, the library committee reviewed its charges and focused its attention on several important matters.

Regarding the library restrooms for students with disabilities, previously, the committee was informed that the project to make restrooms for both genders on the 2<sup>nd</sup> and 3<sup>rd</sup> floors compliant with the requirements of the American Disabilities Act (ADA) would begin in the summer of 2016 by Building and Grounds. However, it was delayed and the project has not begun as the last committee meeting in May, 2018. During the year, the issue was forwarded and discussed in the Committee on Environment, Quality of Life, and Disability Issues and reported that there are no funds available at this time to address this issue. The basement bathroom is the

only accessible one, however, it is not compliant with ADA as there is no sink in the stall.

Regarding increasing the space for Library use, Room L-311 was created for a new computer classroom in Spring 2018. The new classroom solves the increased demand for scheduling library classes. The library is now able to offer more workshops for the library faculty and for faculty in general, such as workshops on predatory publishers and conferences.

Regarding the CUNY Five-Year Master Plan in the Technology area: emphasis is on virtualization as part of the five-year plan. “Travelling computer”—a new system which allows content to travel from one computer to any other computer around the campus. It is reported that English Department was the pilot department for this new development and now they are implementing it across the campus. As a CUNY-wide initiative, desktop content travelling with a particular user will help students who come to the library when laboratories are closed and need to use the software from other departments. Professors who have specific software on their office computers and who so far have not been able to teach with that software in their classrooms will benefit from this new tool.

During the year, the committee also discussed the use of the library’s 3<sup>rd</sup> floor. The points covered included the consumption of food and drinks in the library, the volume of conversations and nonacademic, recreational activities (such as card games), and the blockage of movement around the floor due to students lying and sitting on the floor. Apart from redirecting the food traffic, it may also redirect the students who desire space for recreational activities. The motion from committee was approved to ban 1) food, 2) noise/games, and 3) sleeping/lying on the floor.

The committee completed the project of “Fitness while Studying”. A brochure was designed, created, generated, discussed, revised, printed and distributed first time before the final exams of Spring 2018. Major interest was generated; therefore, over 1000 copies were requested for our new student orientation in early Fall 2018, 500 copies for Library student use, and another 600 copies for Music departmental students and Mindfulness club students (see attached brochure).

Discussions were extensive. The brochure/pamphlet includes Mindfulness techniques as well Yoga stretches that are applicable for limited space in the Library study area.

It is to report that from Fall 2016 to Spring 2017, total 12, 731 students utilized workshop services in the library. Some of these students participated in organized workshops and others were drop-in participants.

### **New Recommendations:**

It is recommended that Library Committee members continue to work with Committee of Computer Resources for CUNY Five Year Master Plan for keeping technology part of Library updated.

It is recommended that the Library Committee follow up the disability bathroom conversion with B&G in Fall 2018 for basement, 2<sup>nd</sup> and 3<sup>rd</sup> floors, so there is access available on each floor (in compliance of ADA). In addition, the ramps for wheelchair access with proper angle between the Library building and the Administration building are needed. A request for ramps should be added in addition to the bathroom conversion request.

It is recommended that the Library Committee follow up the suggestion to move the coffee shop from the library building to the student union.

It is recommended that the Library Committee create a 2 to 4 paragraph narrative considering the way in which the Committee on the Library contributes to Queensborough's realization of the [Mission Statement](#) and Middle States Accreditation Standard of Excellence no. 6.

It is recommended that the Library Committee find out if extra funding may be possible to complete the last print framing for Library.

#### **New Committee Members:**

The 2017-2018 Library Committee welcomes our new members, Prof. Cheryl Tokke from Business Department and Prof. Hayes Mauro from Art and Design Department. We welcome Drs. Agnieszka Tuszynska and Larisa Honey who were unanimously elected as the Chair and Secretary, respectively, for the 2018-2019 academic year at the meeting on May 9, 2018.

#### **Acknowledgements:**

The Library Committee wishes to thank Library Director Jeanne Galvin for her invaluable expertise and advice, as well as her resourcefulness and dedication in responding to the needs of the students and faculty of Queensborough Community College, Dominic Hull Chair, from Committee on Environment, Quality of Life, and Disability Issues for his help on the disability bathroom issue, Darryl Williams, Chair of Computer Technology and eLearning Committee for update on the CUNY Five-Year Master plan, Enmanuel Mejia and Tony Gamino from Office of Marketing and Communication for designing, printing and completing the "Fitness while Studying" pamphlet and project as well as Dr. Lois Florman for advisement, student government representative Sarah Aguirre for her input, Carol Alleyne and Belodine Perry from Administration, Andrea Salis from Office of Academic Affairs and Director Francesca Berrouet from CSTEP program.

The Library Committee also wishes to thank everyone who has offered suggestions: Professors Emily Tai, Peter Bates, and Joel Kuszai, for their availability, support and guidance throughout the year. It was a privilege and pleasure to work with each and every member of the 2017-2018 Library Committee.