

**QCC DISTANCE EDUCATION COMMITTEE**  
An Academic Senate Standing Committee

**Minutes**

Meeting of September 21, 2005 in A-405 at 1:00 pm

**Attending: Paul Azrak, Bruce Naples, Jean Darcy, Stanley Garfunkel, Thomas Gerson, and Patrick Wallach.**

**Absentees: Anissa Mack.**

1. Chairperson's Report
  - The chairperson presented the official charge of the committee, available on the college website. A discussion followed.
  - The chairperson distributed the recommendations of the former Subcommittee on Distance Education.
2. Report from ACC Director
  - The Technology Plan Committee will be holding an open forum soon. The director distributed the draft section for Online Instruction as well as survey results.
  - The director reported on other distance education technology available to faculty.
  - A pilot program for e-portfolio software is taking place for four courses.
3. New Business
  - Committee members will discuss by e-mail the priorities of the committee for this year.
4. Date, Time and Location for next meeting will be decided after consulting with the new members of the committee.
5. The meeting was adjourned at 2 PM.