

**QUEENSBOROUGH COMMUNITY COLLEGE
The City University of New York**

ACADEMIC SENATE

COMMITTEE ON THE LIBRARY

To: Drs. Emily Tai, Peter Bates and Joel Kuszai, Steering Committee, Academic Senate

From: Dr. Joanne Chang, Chairperson

Date: May 26th, 2016

Subject: Library Committee Annual Report, Fall 2015-Spring 2016

Committee Members: Joanne Chang, Music (2018), James Timbilla, Biological Sciences/Geology (2018), Helmut Loeffler, History (2017), Lisa Scandaliato, Art Gallery Asst Director (2017), Sujun Wei, Chemistry (2016), Elizabeth DeGiorgio, Art /Design (2016), Student representatives: Sayma Chowdhury and Bolaji Ayorinde
Liaisons: Jankowski, Jeffery, Social Sciences, COC Liaison; Kerri-Ann Smith, Academic Literacy, Steering Committee Designee; Jeanne Galvin, Library, President's Liaison.

Dates Committee Met:

The Library Committee met five times in the course of the academic year, at the following dates and times: October 28th at 12:30pm, December 2nd at 12:30pm, March 9th at 12:30pm, April 20th at 1:30pm and May 18th at 12:30pm

Narrative Summary of Committee Work:

In the course of the 2015/2016 academic year, the library committee reviewed its charges and focused its attention on several important matters.

During the academic year the committee received updates concerning the accessibility of the library restrooms for students with disabilities. The committee was informed that the project to make restrooms for both genders on 2nd and 3rd floor compliant with the requirements according to the American with Disabilities Act (ADA) will begin in the summer of 2016 by Building and Grounds.

The committee reports that the digital resources are plentiful in the library. Faculty and students' preference on eBook and/or kindle are different which also involves the issue of copyright. All printing and scanning are in place and working well. In general, Library's hours are extended during finals week, and during that time students have access to all electronic resources and books on reserve.

Approximately one third of the Library's collection is available via e-book. Majority of textbooks assigned by professors are not available in e-book format making it difficult to digitalize the collection in its entirety.

For student service, the committee reports that Library offers course related instruction, about 400 sessions a year, and whenever requested by a faculty member. Library also does walk in sessions at the end of each semester. It is available at the reference desk 75.5 hours per week. Late night chats are offered 11 hours a week by the Library. Faculty members can request an embedded librarian for their classes. This service is available for regular classes, PNETs and FNETs.

The committee invited chairs from Committee of Computer Resources for a discussion of the CUNY Five Year Master Plan. The Plan offers a future view of the applications and challenges of technology, and the issues we face to sustain and grow its use and effectiveness in and out of the classroom. Chairs Makalanda and Shahar focused the discussion on the Library's assessment in regard to ebooks, calculators for student loan, and possible use of student phones for textbook loans.

The committee also invited chair from eLearning Committee in responding to the project "Fitness while Studying". The committee suggested Stretches that can be done quietly and in one place would be ideal such as static stretches as well as ones that concentrated on areas that are stressed while studying such as the shoulders and neck. The committee also suggested short periods of meditation. eLearning Committee chair suggested the committee reach out to a professor from Health and Dance Department who is also in the eLearning Committee to brainstorm ideas. In terms of spreading the word perhaps IT can set up an alert that reminds users to stretch and take a break. The digital signage throughout the library can be used to display stretches using images with reminders to stretch and take breaks while studying.

New Recommendations:

It is recommended that Library Committee members continue to work with Committee of Computer Resources for CUNY Five Year Master Plan for keeping technology part of Library updated.

It is recommended that Library Committee members continue to work with eLearning Committee and possibly faculty from Health and Dance Department for securing online copyright resources for "Fitness while Studying" project for all members at QCC including faculty and students.

It is recommended that the Library Committee complete the project of framing the posters and student artwork already selected for hanging in the Library.

It is recommended that the Library Committee follow up the disability bathroom conversion with B&G in Fall 2016.

New Committee Members:

The 2015-2016 Library Committee welcomes our new members, Dr. Larisa Honey from Social Science Department and Agnieszka Tuszynska from English Department. We welcome Dr. Chang and Lisa Scandaliato who were unanimously elected as our new Chair and Secretary, respectively, for the 2016-2017 academic year at our meeting on May 18th.

Acknowledgements:

The Library Committee wishes to thank Director Jeanne Galvin for her invaluable expertise and advice, as well as her resourcefulness and dedication in responding to the needs of the students and faculty of Queensborough Community College. We also wish to thank Professor DiGiorgio for her major effort and devotion in getting over 30 selected pictures framed and ready to be hung in the library over the summer. We are grateful for Committee Chairs Professor Lucian Makalanda and Professor Jed Shahr from Computer Resources for their presentation at our meeting for the Five Year CUNY Master Plan, as well as eLearning Committee Chair Professor Kevin Kolak for his presentation and possible further collaboration finishing up the "Fitness while Studying" project. The committee expresses its gratitude for Diane Carey's generous gift of Kehinde Wiley poster. We also wish to thank Professor Philip Pecorino, Professor Emily Tai, Professor Bates, and Professor Jeffrey Jankowski for their availability, support and guidance throughout the year. It was a privilege and pleasure to work with each and every member of the 2015-2016 Library Committee. Last but not least, the Library Committee member expresses the condolence for loss of a precious member Dr. Barbara Bonous-Smit this semester.