



FY 2020 Student Technology Fee Plan

Submitted to
The City University of New York

By

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Vice President for Finance & Administration
On behalf of
The Queensborough Community College Technology Fee
Committee

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Queensborough Community College

The City University of New York Student Technology Fee Plan FY 2020

STUDENT TECHNOLOGY FEE COMMITTEE

The Queensborough Community College Student Technology Fee Committee convened throughout the 2018-2019 academic year to administer and evaluate expenditures under the FY 2019 plan adopted in April 2018. The committee is comprised of the Student Government, senior IT, academic computing and administrative managers, faculty representing the QCC Senate, departmental chairpersons and the faculty executive committee of the college.

MEMBERSHIPS OF THE TECH FEE COMMITTEE – FY 2019-2020

William V. Faulkner, Vice President Finance & Administration, Chair
Hamid Namdar, Chair, Engineering Technology Department
Sandra Palmer, Interim Provost & Vice President for Academic Affairs
George Sherman, Executive Director IT
Kathleen Villani, Professor and Chairperson, Business
Darryl Williams, CLT, Foreign Languages & Literatures, CCR Co-Chair
Timothy Keogh, Co-Chair of AS Committee on Computer Resources
Kevin Kolack, Chair of AS Committee on E Learning
Philip Pecorino, FEC Representative
Ronald Chan, President, Student Government
Monique T. Fisher, Executive Vice President, Student Government
Savitri Sharma, Administrative Vice President, Student Government
Jaswant Kaur, Treasurer, Student Government
Anny Mariano, Programming Vice President, Student Government
Teon Chandrajit, Vice President for Part-Time Students, Student Government
Hosna Arefee, Vice President for Evening Students, Student Government
Jason Bhimani, Parliamentarian
Diya Patel, Secretary
Vacant, President Pro-Tempore

FY 2019 TECHNOLOGY FEE PLAN - \$2,777,000

The members of the Student Technology Fee Committee provided insight from the major campus constituencies on technology needs and on ways to invest in technology to derive the most beneficial impact for Queensborough students. The projection used for fee revenue in 2019 is estimated at \$2,777,000 comprised of collected fees anticipated.

BACKGROUND

The goal of the Queensborough Community College Technology Fee Committee each year is to continually enhance the classroom instructional capabilities, student lab hardware, infrastructure and the wireless environment and access throughout the campus for the benefit of the students. Additionally, the academic departments are provided with the opportunity in the annual budget allocation process to request support for the development of technology, software and hardware that they propose as benefiting their department's ability to deliver state of the art instruction and learning opportunities to the students in their academic specialties.

OBJECTIVES

Major categories of Tech Fee expenditures (outlined below) will be continued in FY 2020, including:

- ✓ Replacement of all student-use computers that are at least five years old
- ✓ Maintain instructional podia as required
- ✓ The Tech Fee Student program which provides paid internship opportunities to students
- ✓ Ongoing refresh of software licensing as required to support student learning outcomes
- ✓ Library support including specialized databases and electronic journals and staffing to assist students in accessing and properly utilizing these resources
- ✓ Replacement & support for student-use printers
- ✓ Infrastructure upgrades as required to support instructional and lab technology.
- ✓ Individual academic department proposals for hardware and/or software requested in the budgeting process that will enhance our students learning experience
- ✓ Continued support of the University Wide Initiatives (UWI) and Strategic Technology Initiatives (STI) as mandated by CUNY policy.

STUDENT DEVELOPMENT - \$325,000

One of the most important aspects of the budget allocation reviewed and approved by the Technology Fee Committee is supporting the employment of student interns in paid positions for technology support throughout the campus.

Established in 2005, the Technology Fee Student Internship program funds student development, which includes computer-related internships, specialized training and student seminars and provides the students with an experiential learning opportunity. Each semester between 65 and 90 student interns are employed in multiple instructional support departments. The student tech fee interns develop and apply computer technology skills under the mentorship of faculty and professional staff. They gain work-related experience in a number of different technological environments: for example, students help resolve student e-mail questions, provide assistance in the Academic Computing Center, Financial Services, the IT Help Desk and in our website ADA compliance.

Library CLT NTA Support - \$102,000

Library CLT & NTA staff support to assist students in the proper use and access of specialized databases, electronic journals and computer & research literacy training particularly during off hours.

LICENSING / SOFTWARE - \$400,000

The Student Technology Fee funds pay for all software used by students. Each semester, via an electronically based web form, individual faculty members are given the opportunity to request software needed to support their teaching efforts. In addition, Academic Departments determine and request software. All purchased software is made available to students in both departmental computer labs and the Academic Computing Center. The Technology Fee budget also includes licensing costs of \$185,000 for Library electronic resources.

ASSISTIVE TECHNOLOGY EXPENDITURES - \$25,000

Technology Fee funding has supported the College's twofold approach, which includes the Americans with Disabilities Act (ADA) compliant workstations in all labs for student use, and a centralized Services for Students with Disabilities (SSD) Lab which provides individualized tutoring, a study lab, assistive technology and a testing center that administers exams with reasonable accommodations. Each year as the number of teaching-spaces with technology increase, the Tech Fee provides funds to support the necessary assistive technology. Also supported is the continuation of software licensing and newly introduced supportive technology.

OTHER HARDWARE - \$250,000

To ensure that students have an enriching, educational technological experience, the recurring Other Hardware budget was established to promptly replace technology, i.e., printers, projectors, bulbs, scanners, servers, switches, which have become obsolete and beyond repair. This allocation of tech fee funding significantly reduces classroom downtime when these items fail and require replacement. Specifically, this allocation serves Academic Departments as it provides replacement funds to address emergency repairs and an on hand inventory of critical components needed to maintain classroom functionality, i.e. instructional podium monitors, switches, computers, spare projectors and projector lamps.

OTHER PRINTING - \$50,000

Printer Maintenance & Supplies – this covers the cost of paper and toner for student-use printers in the open labs around the campus. It also covers “maintenance-kits” which are used to re-furbish printers as they reach critical print-counts.

STUDENT USE COMPUTERS REPLACEMENT PROGRAM- \$309,000

Student-use computers are on a replacement cycle to provide updated computers and processing capabilities to handle current applications and software requirements.

INSTRUCTIONAL TECHNOLOGY (PODIUM) REFRESH PROGRAM- \$58,000

During 2020, with all deployed podia currently within their useful life, the budget will fund three podia for emergency replacement purposes.

UNIVERSITY WIDE & STRATEGIC INITIATIVES (UWI/STI/Hosting)- \$1,258,000

In FY 2020, we have assumed FY18 levels of UWI/STI and Hosting until estimates can be provided by CUNY IT.