

# Faculty Executive Committee Meeting

October 12, 2017

3pm RFK 202

## Agenda

1. Approval of Agenda
2. Approval of Minutes 9-26-17
3. Treasurer's Report:
  - Current balances, access to funds, estimate of expenses
  - UPDATE on FEC Bank Account-- Support for Food Pantry
4. Chairperson's Report
  - progress on improving upon the GUIDELINES FOR CREATING AND POSTING ALL QUEENSBOROUGH COMMUNITY COLLEGE FLYERS
  - Five year rule
5. Follow up to QCC FACULTY SURVEY FALL 2017
6. FEC actions re Parking-see attached
7. Meeting with Department Chairpersons- 9-12-17 2pm M-345 follow up: transparency, agenda and minutes, fact checking, working collegially
8. Meeting with President Diane Bova Call on 9-26-17
  - Request to expand criteria for Presidential Fellowships to all Associate Professors without reassigned time during the period of the Fellowship
  - Proposal regarding email-A moderated Faculty list with all faculty on it and opt out feature-one warning and then permanent removal with second violation of the protocol with postings reviewed by panel of 2 administrators and two members of the FEC.
  - President's decision to promote three persons from Assistant Dean to Dean by means of a search process for the new positions: The President has herself made the selection of faculty for the search committee from the FEC and Chairpersons to serve on three search committees to move persons from Assistant Dean to Full Dean with higher salaries. Should the legitimacy of this process be questioned or reported?
9. Review of Governance Plan and Faculty Bylaws – related to MSCHE Review
10. Report on Technology Fee Committee- Marvin Gayle
11. Report on Technology Plan Committee- Marvin Gayle
12. Report on FEC website- Marvin Gayle -FEC agenda and minutes and committees and faculty meeting materials
13. Report on Community (Institution) Building Committee- NO FEC MEMBER !!
14. Faculty Meetings October 25, 2017: possible topics  
**Predatory Journals** : PANEL: (1)Statement from CUNY Office of Research (2)Dean Palmer (3)Joseph Culkin and faculty from the Library who offer support to faculty
15. Requests of Academic Senate Committees-Request for Academic Senate Committee on Parking
16. Possible Request to Provost:  
Assessment of impact of changes in remediation placement  
Assessment on the effectiveness of: HIPS, Honors, WI, ePortfolios, Global Studies, Online Instruction
17. Old Business
- 18.** New Business

# ON PARKING

These are reports or rumors that we have received and would like clarifications as to the accuracy or rationales.

1. that faculty at Cardozo High School who teach College Now courses are allowed to purchase parking passes and park in our lot during the Cardozo school day.

STATUS (9-1-17): FEC has No evidence to support this claim or suspicion or rumor

2. work study students have had supervisors in the offices in which they work write them notes so that they may obtain passes for the faculty/staff lot.

STATUS (9-1-17): FEC has No evidence to support this claim or suspicion or rumor

3. Faculty have complained that spaces are lost to visitors attending events at QPAC during working hours.

STATUS (9-1-17): FEC has No evidence to support this claim or suspicion or rumor

4. B&G leave equipment and vehicles in parking lot 4 and sometime in 3 that are not being used and take up space that could be used by faculty and staff. Such vehicles should be left in the rear parking lot 6 in the Northwest area of that lot

STATUS (9-1-17): FEC has No evidence to support this claim or suspicion or rumor. I shall take photos starting 9-5-17 and request others do likewise and send them to me.

5. B&G staff park in any lots but perhaps should be parking in lot 4 in the North west section behind B&G building or in lot 6

STATUS (9-1-17): Claim is likely true but the proposal has not as yet been supported by the FEC.

6. Students are permitted to park in the main lot #1, paying \$2, before 5pm

STATUS (9-1-17): FEC has No evidence to support this claim or suspicion or rumor.

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**From:** Faulkner, William

**Sent:** Friday, September 15, 2017 4:25 PM

**To:** Pecorino, Philip <[PPecorino@qcc.cuny.edu](mailto:PPecorino@qcc.cuny.edu)>

**Subject:** Clarification on Parking Rules and procedures in Rear Parking Fields

Dear Dr. Pecorino,

With respect to the FEC's inquiry and our conversation this past Tuesday, I would like to confirm the following procedures:

1. Students are allowed to park in Lot # 6 during the day, the evening and on weekends. Faculty and staff are permitted to use Lot # 6 if spaces are available. No distinction is made, or authorized, between faculty and staff/administrators when allowing vehicles to enter one of the faculty & staff lots in the rear of campus.
2. When Lot # 6 fills up (generally in the morning, but during any time of the day) Public Safety holds vehicles from entering until spots are freed up. Due to concern for the safety of our community, and NYC traffic regulations, Public Safety has never formally permitted faculty or staff vehicles to approach the gates by using the oncoming traffic lane on Kenilworth Drive.
3. I would recommend that faculty and staff members who arrive at campus between 9 and 11am *approach the gate by entering Garland Drive (from Cloverdale) and proceed left on Enfield place*. This will allow Public Safety to maintain the queue of student vehicles on Kenilworth while waiving faculty/staff into the lot, when spots become available. Of course the QCC parking tag must be up to date and visible to facilitate this.

William V. Faulkner  
Vice President for Finance and Administration  
Queensborough Community College  
222-05 56th Ave., Bayside, NY 11364

Re: Request for the Calling of a Special Meeting of  
Queensborough Auxiliary Enterprises, Inc. to Authorize  
the Retention of Traffic engineering Firm to Review and  
Assess Existing QCC Parking Resources

Dear Vice-President Faulkner:

This letter is written on behalf of the Queensborough Community College Faculty Executive Committee (“the FEC”) to respectfully request that a special meeting be called of the Queensborough Community College Auxiliary Enterprise Association, Inc. (“the Auxiliary”) to authorize the retention of a traffic engineering firm to review and assess the College’s existing parking resources and to recommend improvements to such resources.

As I believe you will agree, the parking shortage at the College has reached an unprecedented level. Members of the FEC experience great difficulty in parking during the mid-part of the day and hear countless similar experiences from our colleagues. While the ultimate permanent solution will likely be realized, if at all, over a long period of time and possibly involve the construction of additional parking fields and one or more parking garages, all of which will take time and substantial resources not currently available, we believe that needed, important improvements may be achieved on the short term with substantially less capital investment. We submit that all such avenues should be immediately, fully explored and utilized.

In particular, we believe that it would be extremely beneficial to retain a traffic engineering firm to review and assess existing College parking resources with a view toward recommending improvements to such resources that could be accomplished in the short term without a substantial capital expenditure.

Although the members of the FEC are not traffic engineers, we believe that the following ideas might produce more spaces and are worthy of study and consideration by professional traffic engineers:

1. Designate some portions of the lots as areas for compact cars only;

2. Re-stripe some of the lots. For example, a traffic engineer might look at re-striping the main lot in lanes going in an East/West direction as opposed to the present North/South lanes;
3. Designate tandem parking spaces where one car blocks another in certain areas. While this would not be suitable for faculty who have different schedules, it could work for staff where there are employees in the same department working on the same schedule; and
4. Have certain parking areas where people who are staying until 5 PM park, with modified "valet" parking in the lanes in that area blocking the parked cars. Keys would be left in the vehicles blocking other parked vehicles, all of which would be closely supervised by Public Safety officers.

We believe that the foregoing ideas and other possible options warrant further exploration by professional traffic engineers.

We do not believe the cost of this study by a retained professional traffic engineering firm would be excessive, considering the possible benefits that might be achieved in the relative short term. Moreover, we believe the cost of such a study could be paid for by the recently imposed increases in the cost of parking permits and daily fees.

If CUNY has in-house traffic engineers or access to the services of New York City or New York State traffic engineers, these engineers should be requested to do this study.

We would be pleased to meet with you to discuss in person the foregoing suggestion and other matters related to parking and the enforcement of parking regulations.

Here are our dates and all are at 3pm.

	Thursday 3pm	Tuesday 3pm	Room
October	12		RFK 202
October		24	RFK 202
November	16		RFK 202
November		28	RFK 202
December	14		RFK 202
December		19	RFK 202
January		23	RFK 202

Please let us know when you can be with us. Thank you for your consideration of the foregoing.

Very truly yours,

Queensborough Community College  
The Faculty Executive Committee:

Edmund Clingan, Parliamentarian  
Margot Edlin, Treasurer  
Marvin Gayle, Webmaster  
Philip A. Pecorino, Chairperson  
Alicia Sinclair, Events Manager  
Cheryl Spencer, Elections Officer  
Ted Rosen, Secretary

**From:** Marzocco, Maryann **On Behalf Of** Faulkner, William  
**Sent:** Tuesday, October 10, 2017 11:26 AM  
**To:** Pecorino, Philip <PPecorino@qcc.cuny.edu>  
**Cc:** Faulkner, William <WFaulkner@qcc.cuny.edu>  
**Subject:** RE: Request to Review and Assess Existing QCC Parking Resources

Good morning Dr. Pecorino,

On behalf of VP Faulkner, he is on annual leave until 10/23. His calendar looks open for a discussion on 11/16 at 3 PM. I will put it in his calendar and will confirm it with you the week he returns.

Regards,

*Maryann Marzocco*  
*CUNY Office Assistant*  
*Finance & Administration*  
[mmarzocco@qcc.cuny.edu](mailto:mmarzocco@qcc.cuny.edu)  
(718) 631-6244

-----Original Message-----

From: Pecorino, Philip

Sent: Saturday, September 30, 2017 3:14 PM

To: Hull, Dominic <DHull@qcc.cuny.edu>

Cc: Kuszai, Joel <JKuszai@qcc.cuny.edu>; Tai, Emily <ETai@qcc.cuny.edu>; Talbird, John <JTalbird@qcc.cuny.edu>;  
\_Faculty Executive Committee <\_FacultyExecutiveCommittee@qcc.cuny.edu>

Subject: FEC request to Academic Senate Committee on the Environment, Quality of Life and Disability Issues

Colleagues on Academic Senate Committee on the Environment, Quality of Life and Disability Issues:

The Faculty Executive Committee (FEC) requests that the Committee ask the College and the Queensborough Auxiliary Enterprises, Inc. to consider a variety of measures to ease the parking problem. We request that you ask the College to estimate the impact on revenue for each of the proposed measures. We request that the Committee act in a timely fashion this fall so that any communication that you would be sending to the Academic Senate Steering Committee or to the Queensborough Auxiliary Enterprises would reach them by the next meeting of the Queensborough Auxiliary Enterprises in January and before their meeting in June 2018.

The Faculty Executive Committee:

Edmund Clingan, Parliamentarian  
Margot Edlin, Treasurer  
Marvin Gayle, Webmaster  
Philip A. Pecorino, Chairperson  
Alicia Sinclair, Events Manager  
Cheryl Spencer, Elections Officer  
Ted Rosen, Secretary

Here are some proposals for your consideration:

- a. A higher fee for reserved parking for those who are here Monday through Friday from 8 or 9am to 4pm or later. – Cabinet members currently pay \$300/year for their reserved spots
- b. An area for reserved parking (e.g., \$500/year) for those who work entire weekdays all year and arrive between 7 and 10 am
- c. An additional area for faculty and staff only in the pay lot between Science and Humanities Monday to Thursday from 7am to 2pm NOTE : Lot #1 is so treated this way until 5pm and then open to all.
- d. A reduced rate for adjuncts and per semester for those who are not on campus more than one or 2 days each week and who may not work the entire year. NOTE: This is the case at other CUNY units as reported by our own QCC adjuncts who work at more than one CUNY unit.
- e. That vehicles used by B&G and that are not active during the day should be stored in the most remote areas and not occupying spaces in the main lots used by faculty, staff, and students.
- f. Requesting that the College or the Queensborough Auxiliary Enterprises, Inc. retain a traffic engineering firm to review and assess existing College parking resources with a view toward recommending improvements to such resources that could be accomplished in the short term without a substantial capital expenditure.

Although the members of the FEC are not traffic engineers, we believe that the following ideas might produce more spaces and are worthy of study and consideration by professional traffic engineers:

1. Designate some portions of the lots as areas for compact cars only;
2. Re-stripe some of the lots. For example, a traffic engineer might look at re-stripping the main lot in lanes going in an East/West direction as opposed to the present North/South lanes;
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4. Have certain parking areas where people who are staying until 5. park, with modified "valet" parking in the lanes in that area blocking the parked cars. Keys would be left in the vehicles blocking other parked vehicles, all of which would be closely supervised by Public Safety officers.

# HIPS

**From:** ~FacultyExecutiveCommittee

**Sent:** Wednesday, January 25, 2017 9:29 AM

**To:** Salis, Andrea <ASalis@qcc.cuny.edu>; Meltzer, Linda <LMeltzer@qcc.cuny.edu>

**Cc:** Clingan, Edmund <EClingan@qcc.cuny.edu>; Fletcher-Anthony, Wilma <WFletcheranthony@qcc.cuny.edu>; Humphries, David <DHumphries@qcc.cuny.edu>; Kolios, Anthony <AKolios@qcc.cuny.edu>; Lin, Maan <MLin@qcc.cuny.edu>; Pecorino, Philip <PPecorino@qcc.cuny.edu>; Sinclair, Alicia <ASinclair@qcc.cuny.edu>; Bales, Peter <PBales@qcc.cuny.edu>; Kuszai, Joel <JKuszai@qcc.cuny.edu>; Tai, Emily <ETai@qcc.cuny.edu>; Palmer, Sandra <SPalmer@qcc.cuny.edu>

**Subject:** FEC request to Academic Senate Committee on Assessment and Institutional Effectiveness re QCC HIPs

Andrea Salis and Linda Meltzer:

As the Committee on Assessment and Institutional Effectiveness has in its charges that is shall :

1. Receive and review summary reports describing initiatives to assess student learning from academic departments, academies, and academic programs of the college;
2. Receive and review documents relating to assessments of institutional effectiveness from all non-academic units of the college;
3. Make annual reports of progress in assessment of data collection, including:
  - a. The receipt of assessment reports from each department/unit of the college;
  - b. Courses/college units assessed from each department;
  - c. Summary of Assessment data gathered from assessments;
  - d. Any departmental conclusions drawn and/or actions taken as a result.
4. Review assessment procedures the College undertakes and make recommendations concerning these assessment initiatives to the Academic Senate, in support of principles of shared governance, academic freedom and transparency.

the Faculty Executive Committee (FEC) requests a description of what efforts are being made or have been made to assess the effectiveness of the QCC HIP's. If such exist already, then are such assessments being made transparent? If so, then how are they accessed? Are they in the estimation of the Committee sufficient? If they are nonexistent or, in the view of the committee, insufficient, then does the Committee plan to "make recommendations concerning these assessment initiatives to the Academic Senate"?

We thank you for your efforts to provide oversight to our assessment efforts.

## **The Faculty Executive Committee:**

Edmund Clingan, Parliamentarian  
Wilma Fletcher-Anthony, Secretary  
David Humphries, Treasurer  
Anthony Kolios, Webmaster  
Jenny Maan Lin, Events Manager  
Alicia Sinclair, Elections Officer  
Philip A. Pecorino, Chairperson