

FACULTY EXECUTIVE COMMITTEE  
QUEENSBOROUGH COMMUNITY COLLEGE OF THE CITY UNIVERSITY OF NEW  
YORK

Remote Meeting of October 27, 2020  
Minutes

Present: Margot Edlin (Chair), Edmund Clingan, Beth Counihan, Marvin Gayle, Phil Pecorino,  
Ted Rosen, Julia Rothenberg  
Absent: None

The Chair called the meeting to order at 3:08 pm.

1. The **agenda** was approved without objection.
2. The **minutes** of September 22, 2020, were approved without objection with an amendment to read:
  5. b. Julia and Marvin will look at a way to create a template and letters **for FEC documents for the archive** in a 365/Microsoft Teams environment.

### 3. Treasurer's Report

There is no change from previous reports.

### 4. Website

Marvin has set up Microsoft Teams. He will send a text document for us to view and will send instructions on how to access Teams.

### 5. Chair's Report

a. Faculty meeting of October 21. The feedback was positive; it was capped at 100 because it was not an official CUNY ZOOM. Ted advises that one can have larger groups in a forum and cuny.zoom.us is without limits. A general meeting has no poll or vote ability.

b. Appeals Committee on Student Complaints about Faculty Conduct in an Academic Setting  
There has been a complaint against a faculty member. CUNY decreed a policy on student complaints in 2010 but QCC has not set the structure for this until now. Two faculty with alternates must be elected. As with other committees, getting faculty to serve is difficult because of the demand for publications. We can wait until spring to run this election. [Subsequently we were told we could not wait].

c. Class Size

Edmund raised the question of whether the offering of WI classes is being reduced in the

Spring. Phil says Social Sciences is not reducing. The Academic Senate has passed the proposed online program from the Business Department. Dean Corradetti has put in a cap of 25 on these courses.

The FEC has proposed a College policy that Departments should have control over the size of the class sections. It agreed to send this to the Senate for a vote.

d. Faculty Governance and Pathways–Postponed

e. Proposed By-Law Changes

Key ones are Academic Review Committee and no chair allowed to serve as FEC Chair. The President has no authority on By-Law Changes. Phil said that with the current faculty, we need 225 positive votes. The Committee agreed to allow the President to look over the proposals.

f. Leadership Program

The Committee has long wanted to increase faculty participation in governance. Margot talked to the president about supporting this. FEC members will reach out to the Black Faculty and Staff group to encourage their participation.

## 6. Business Department Election

Kathleen Villani is stepping down as Chair, and someone must fill the remaining two-and-a-half years in her term. Phil and Margot will serve as Co-hosts and Tellers at the Business Department meeting. Julia and Edmund will stand by at that time in case there is some problem that needs discussion. Ted is a member of the Department. Hosts will present a list of 14 department members who are eligible. It takes two to nominate a candidate. ZOOM can only accommodate ten candidates. The successful candidate needs fifteen votes to win. If the elected candidate is a member of the P & B, will hold another election to replace.

## 7. Old Business

Phil will put the promotion guidelines into the Faculty Handbook.

The Committee adjourned at 4:33 pm.

Respectfully submitted,

Edmund Clingan,  
Secretary